

FALL 2011



### Vital Records Contact Information:

**Help Desk: Software Issues**  
402-471-8275

**Birth Desk:** Diana/Bev  
402-471-0907  
Diana.Yeager@nebraska.gov

**Birth Registration Supervisor:**  
Eli 402-471-0924  
Edilma.HimOsorio@nebraska.gov

**Vital Records Address:**  
1033 "O" St. Suite 130  
Lincoln, NE 68508  
Telephone: 402-471-2871

**Mailing address:**  
Vital Records  
P.O. Box 95065  
Lincoln, NE 68509

**EBR log-on name:** Jackie  
402-471-0919 or  
Jackie.Fairbanks@Nebraska.gov

**Birth Defects: Nila**  
402-471-0354  
Nila.Irwin@nebraska.gov

**State of Nebraska official website:** [www.Nebraska.gov](http://www.Nebraska.gov)

**Vital Records Subscription**  
**Webpage:** [www.dhhs.ne.gov/vitalrecords/partners/](http://www.dhhs.ne.gov/vitalrecords/partners/)

# Electronic Birth Registration Newsletter

## Electronic Birth This and That:

To Birthing Hospitals: Currently birthing facilities have access to birth records on the EBR back to 2005. We are planning on implementing a change to limit access for records that are no more than a year old. If you need access to older records, please contact Vital Records and provide the reason why the access is needed.

When entering birth data, please make sure the Attendant/Certifier's name is available. If not, you can add it by accessing the system table. Instructions are available on our Subscription webpage: <http://www.dhhs.ne.gov/vitalrecords/partners/>. Click on **Birth Attendant** - Step-by-Step Instructions for Adding New Attendants.

We have birthing hospitals just entering the Attendant/Certifier's last name on the birth data. As of September 12, 2011 all birth data containing only the last name of the Attendant/Certifier will be rejected back to the hospital queue. The reason the Attendant/Certifier's full name should be provided is because it is part of the legal information on the birth certificate.

## From the Birth Registration Desk:

We need to remind some of the birthing hospitals that birth registrations need to be submitted within **5 business days after the birth** as required by Nebraska law. The same can be said for completed Acknowledgment of Paternity—they need to be sent to Vital Records no later than 5 days after the parents signed the form. Please make sure all information on the Acknowledgment of Paternity matches exactly the information on the birth certificate. If not, it will be sent back to the hospital.

**TO BIRTH CLERKS:** Copy of the Refusal Letter needs to be sent to Vital Records as soon as possible, or we will ask for the husband's name to be entered on the birth data.

## Useful EBR Tips:

**DO:** Send Birth Registrations within 5 business days.

**DON'T:** Send the Acknowledgment of Paternity form with white-out or any other mistakes.

**DO:** Register with the Vital Records subscription page at <http://www.dhhs.ne.gov/vitalrecords/partners/>

**DON'T:** Send the Spanish

**Child's Last Name:** In the State of Nebraska it is the parent's prerogative to name their children. Our Department will not accept a birth registration with a child's name that implies any obscene or objectionable words or abbreviations. Once the birth is registered with our Department, and the parents want to correct or change the child's given name, it can be done by following various procedures. To change the last name once the birth is registered, in many cases it will require a Court Ordered Name Change.

It is very important for parents to review the worksheet before they sign it and even more important for the hos-

version of the Acknowledgment of Paternity form to Vital Records — only the English version will be accepted for filing the paternity.

**DO:** Verify all information on the mother's worksheet before the parents sign it.

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pital to provide them with a copy of the Informant Verification Form for them to review again and see how their child's birth information will actually appear on the birth certificate.

As of October 4, 2011 we have successfully registered a total of 19,023 new births.

Boys: 9.679\*

Girls: 10.052\*

\*May not all be registered  
vet.

**Vital Records welcomes JODI DEFFENBAUGH. She is our new Staff Assistant in charge of the Amendment/Paternity Desk. Welcome!**

# HAPPY HALLOWEEN

